



Vartak Model School



HQ CE (P) Vartak
Vartak Bari, Tezpur (Assam)
Pin 784001



VMS/2025/03/GEN/57

Dated : 28/11/2025

IMPORTANT NOTICE REGARDING SCHOOL BUS FACILITY RESTART (DECEMBER 2025)

Dear Parents/Guardians,

This is to inform you that the **school bus facility**, which is provided by **Chief Engineer, Head Quarter, Project Vartak, C/O 99 APO** for our school, will be **restarting** from December 2025. We wish to convey a few important points regarding this service:

Key Details and Requirements

1. The School Bus Facility will be available starting from **Friday, December 5, 2025**.
2. **Mandatory Submission of Forms:** Parents are required to submit the necessary legal documentation to the **Vartak MT Office** before their child can utilise the bus facility:
 - **Civil Students:** Court Affidavit
 - **GRF or Army Students:** Indemnity Form which can be collected from MT office, Vartak.
(A sample of both forms is attached to this circular)
3. **Monthly Fees:** The monthly fee for each student – **less than Rs. 100/-**. Fees must be paid **in advance** for every month at the MT Office.
4. Students can only begin using the bus facility **once the required affidavit or indemnity form has been successfully submitted**.

Bus Details

Bus No. Registration Number

Bus 1 23 C 21017

Bus 2 24 C 21192

General Instructions for Parents/Guardians

- **Timeliness:** Please ensure your child is at the designated bus stop at least **5 to 10 minutes** before the scheduled pickup time and that a guardian is present at the dropping time. The school and bus service are **not responsible** for students who miss the bus, and the bus will **not wait** for students whose guardians have not arrived to collect them.
 - **Fees and Payment:** Please ensure transportation fees are paid **on time** as per the monthly schedule.
 - **Absences:** Kindly inform the school bus driver or conductor if your child will **not** be using the bus on any particular day.
 - **Safety and Behavior:** Please educate your child on bus safety protocols and the importance of following all rules. We encourage you to report any offensive or negligent behavior by the driver, attendant, or other students immediately to the school administration.
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Instructions for Students

- **Behavior on the Bus:** Students must **not** distract the driver, shout, or move around while the bus is in motion. Keep your body **inside** the bus and **never throw objects** out of the window.
- **Bus Rules:** You must **remain seated** and wait for the bus to stop **completely** before getting on or off. The front door is the only authorized entry and exit point.
- **Cleanliness:** Keep the bus clean and report any damage or untoward incidents to the school immediately.
- **No Eating:** Eating is **not permitted** on the bus.

We look forward to your cooperation to ensure we can provide this essential bus service smoothly and safely for your child.

Thank you.

(Mrs Jonali T. Sarmah)
Principal
Vartak Model School

Sample of Court Affidavit for Civil Students

भारतीय गैर न्यायिक

पचास रुपये
रु.50

INDIA

FIFTY RUPEES
Rs.50

INDIA NON JUDICIAL

H 055430

असम ASSAM

AFFIDAVIT

 I, **SRI SATYA NARAYAN SAHANI**, S/O Budal Sahani, resident of Vill- Patia Chuburi, P.O. Dekargaon P.S. Tezpur, Dist- Sonitpur, Assam, do hereby solemnly affirm declare and state on oath as under:-

And do hereby declare and agree to indemnify in favour of Chief Engineer, Head Quarter Project Vartak C/O 99 APO, in connection with Traveling in a school Bus of Vartak School bus of Vartak by my son namely **AYUSH KUMAR**, class of Vartak Model School, Vartak Bari, Tezpur from **Patia Chuburi** to **Vartak Model School**. I agree to take full responsibility in case my son **AYUSH KUMAR**, class, met with any untoward incident or accident while traveling in the said school bus from **Patia Chuburi** to **Vartak Model School** and vice versa.

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NOTARY
Govt. of Assam
Regd. No-S/19/10
Sri Putul Kr. Borah, I.L.S.

Satya Narayan Sahani



H 055431

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I shall not claim any damage, compensation, claim or file any suit against the authority concerned of the school bus and I shall take full responsibility in that event.

Satya Narayan Sanyal

Place: Tezpur

Signature of the Indemnifier

Date:

Identified by
Smt. Smritirekha Devi
12/05/22

Smt. Smritirekha Devi
M.Sc(M), B.Ed., LLB
Advocate, Tezpur
COP/ 2021/ 338720
Bar Council of India

NOTARY
Govt. of Assam
Regd. No. SNT 10
Sri Dulal K. Borah, LLB

Sample of Indemnity Form for GREF / Army students

INDEMNITY BOND FOR USING SCHOOL BUS FACILITIES AS PER APPX B ARMY INSTRUCTION NO 24/73

The President of India,

In consideration of **Miss Jaishvi** (Name of user) whom I am the legal/natural guardian, using swimming pool facilities in swimming pool charge of any other rank of army or other person in the employ of the Indian Army or any person in the service of the Govt. I undertake and agree that neither I nor my executor or administrator or other legal representative will make any claim against the Govt. against any person including injury resulting in death which the said **Miss Jaishvi** may suffer while the said person is or in consequence of the use of such swimming pool facilities and I understand and agree that no compensation shall be paid by Govt or by any officer or other rank or employee of the Indian Army or any person in the service of the Govt in respect of any such loss and injury and I further agree to bind myself my heirs executors and administrator to indemnify you the Govt against any claim which may be made by any third party against you or any of them arising out of any act of default on the part of the said person during in connection with such swimming pool facilities.

It is further declared that the stamp duly payable on this undertaking shall be borne by you.

Witness No 1 : Signature

(JC 386118F Sub Kuldeep Singh, HQ 4 Corps (Sigs))

Witness No 2 : Signature

(No 15734813F Nk Akshay Chandel, HQ 4 Corps (Sigs))

Yours faithfully,

Dated : 06 May 2022

(Signature of applicant/Guardian)

COUNTERSIGNED



डे. कर्नल
Lt Col
पद-बो-1 (विद्यार्थी)
S.O-1 (Sigs)
कुशाग्र च कोर
HQ 4 Corps